



STATE PROCUREMENT OFFICE  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D

13 MAR 21 P2:51

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DLNR, State Parks  
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:

Purchase of fuel for State vehicles located at Kaumahina State Wayside Park, Puua Kaa State Wayside Park and Wai'anapanapa State Park.

2. Vendor/Contractor/Service Provider: Hana Pit Stop, LLC P.O. Box 9 Hana, Hawaii 96713

3. Amount of Request:  
\$ 5.19 per gal

4. Term of Contract From: 4/26/2013 To: 4/25/2014

5. Prior SPO-007, Procurement Exemption (PE):  
11-054

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

Vehicles refueling are located approximately 15 to 2 miles from the vendor, otherwise these vehicles would have to travel 35 to 50 miles to Cental Maui to refuel where the awarded bidder is located. It would not be advantageous to the State because of the additional use of fuel to rfuel and the additional manpower hours to drive to the central area.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

Search of any fuel vendors located in proximity to the park revealed that there is only one vendor, Travaasa (Formerly known as Hotel Hana Maui), within the area.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

| Name             | Division/Agency  | Phone Number | e-mail address                |
|------------------|------------------|--------------|-------------------------------|
| *Philip Ohta     | State Parks/DLNR | 808-984-8102 | phillip.k.ohta@hawaii.gov     |
| Juliet Kazanjian | Fiscal/DLNR      | 808-587-0400 | julietkazanjan@hawaii.gov     |
| Dennis Takahashi | Fiscal/DLNR      | 808-587-0400 | dennis.i.takahashi@hawaii.gov |

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
I certify that the information provided above is, to the best of my knowledge, true and correct.**

Department Head Signature

3/20/13

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 3/22/2013

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This request is disapproved as department failed to comply with the CPO requirements provided in PE-12-074B for posting the award on the Awards Reporting System. Failing to comply with CPO requirements, procurement circulars and directives, the Hawaii Public Procurement Code and its administrative rules are procurement violations. Department shall submit form SPO-016, *Report of Procurement Violation: Findings and Corrective Actions and/or Request for After-the-Face Payment Approval*, to explain why the department failed to post the award as required.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or [bonnie.a.kahakui@hawaii.gov](mailto:bonnie.a.kahakui@hawaii.gov).

☐ Approved

☒ Disapproved

☐ No Action Required

Chief Procurement Officer Signature

5/13/2013  
Date